



# "2021/22 Our Moment in Time"



## 2022 GRAND CHAPTER SESSION COMMITTEE ROOM RESERVATION REQUEST

Event dates are available beginning on Monday, October 24<sup>th</sup>

Return this form to:

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Roseville, CA 95747-8826

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**Submit your form by September 1<sup>st</sup>**

### Committee/Event/Group:

\_\_\_\_\_

Chairperson/Contact: \_\_\_\_\_

Telephone/Email address: \_\_\_\_\_

Number of Attendees/Size of Room Requested: \_\_\_\_\_

Starting Date/Time: \_\_\_\_\_ Ending Date/Time: \_\_\_\_\_

Brief Description of Meeting Activity:  
\_\_\_\_\_  
\_\_\_\_\_

### Equipment Needed:

Tables: Round \_\_\_\_\_ Rectangle \_\_\_\_\_

No. of Chairs: \_\_\_\_\_ Tables cloths: \_\_\_\_\_

Special Requests: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

To help keep Grand Session costs at a minimum, please order only that equipment which is essential for your committee, event, or group's needs.